

Mabel Paine Elementary School
714 986-7210
Enrollment Procedures – Frequently Asked Questions

What information/documents do I need to enroll my child at Mabel Paine?

- A valid address in Yorba Linda within our school boundaries (unless you have previously been to our district's Child Welfare and Attendance Office) Two forms of verification will be requested:
 - Verification is by a current electric or gas bill
 - In the case where utilities are included in the rental or lease agreement, a copy of the agreement on Property Management letterhead
 - Escrow papers with closing date
 - Rental or lease agreement
 - Property Tax Statement
 - Current Payroll Stub, Unemployment Check
- Proof of age:
 - Official birth certificate (not hospital document)
 - Passport
- Official immunization records are required for certifying up-to-date immunizations for each student. The attachment includes our immunization guidelines.
- **All Kindergarten students must have completed a physical examination no more than six months prior to entering Kindergarten. (If an exam is completed between 6 – 12 months prior to Kindergarten entrance, another physical exam will be required prior to entering first grade.) All first grade students must have completed a physical examination no more than 18 months prior to first grade entry, unless previously done for Kindergarten enrollment.**
- A student living with a relative (other than parents) is required to go to our district's Child Welfare and Attendance Office and must fill out a caregiver affidavit
- A student and parent/guardian living in the home of another party must have a notarized statement from the 3rd party that the student lives with him/her, or have the 3rd party come to the school office with a driver's license (with photo i.d.) and the 3rd party will write a letter stating that the student and parent/guardian live with him/her.
- Verification of identity of parent, licensed foster parent, or legal guardian may be required.
- Emergency telephone numbers are required
- Name, address and district of previous school
- Parent/Guardian's home/work phone and address

Helpful documents/information:

- An academic transcript or report card from your former school
- For Special Education students: Prior IEP and Assessments
- For GATE students: Prior test scores and/or certification forms

Where do I go to enroll?

Enrollment takes place at your neighborhood school during regular office hours. Mabel Paine will have a Kindergarten Registration Day on Thursday, 4/07/11, from 8:30 a.m. – 10:30 a.m.

What is the minimum age for enrollment in school?

Only children who reach the age of five on or before December 2 of the school year are eligible for enrollment in Kindergarten.

What are the procedures for enrollment?

You will receive a procedural sheet with the Registration Packet.

May I enroll my child in a school other than the neighborhood school?

Street name and number determine assigned neighborhood attendance areas. The majority of our students in our district attend their neighborhood school. We do have an Open Enrollment Policy at our district where students residing in PYLUSD may elect to attend any school within the District. This policy carries conditions:

- Priority goes to students living in the school's assigned attendance area
- Space availability
- Sibling requests
- Approvals are made on an annual basis only

If you desire your child to go to another school other than your neighborhood school, check with the office staff. Our district has an Open Enrollment time frame. You must go through the district's Child Welfare and Attendance Office. Their phone # (714) 985-8670.

What are Mabel Paine's starting and ending times?

Currently, Mabel Paine's regular school hours for grades 1 – 5 are 7:50 a.m. – 2:15 p.m. Kindergarten hours are different.

- Early Bears/Late Bears is 7:50 a.m. – 11:10 p.m. and 9:30 a.m. – 12:50 p.m.
The times for these classes are as above to allow a smaller ratio of students per teacher during the core academic time such as Language Arts and Mathematics.

Do you provide Child Care at the Mabel Paine?

Yes. You may call Mabel Paine Child Care directly by calling 714 779-2350. Mr. Steven Long will help you regarding Mabel Paine Child Care. Although Child Care is housed at school sites, the site does not operate the program. This is done through our district's Child Care. If you cannot reach our site's Child Care because of holiday or vacation, you may call the district Child Care for more information:
(714) 986-7030

May I enroll my child at your school during a standard school vacation period in my country (other than the US)?

It is our practice not to enroll a student during any regularly calendared school vacation in their previous school, nor if you plan to re-enroll in your previous school within 90 days. Students who meet the residency requirements, and wish to enroll at the end of their native country's vacation period, will be enrolled.

Is language assessment required?

Language assessment is required if

- A language other than English is frequently spoken in your home
- If your child spoke another language when he/she began speaking
- If your child most frequently speaks another language at home
- If your child was born outside of the U.S.

Language Assessment is done through our Assessment Center, located at Topaz Elementary School:
(714) 986-7028; address 3232 Topaz Ln, Fullerton 92831-2609

May I enroll in Summer School prior to enrolling for the regular school year?

Summer School is open to students who have verified permanent residence in the school year. At this time, our Summer School program is only for students that have been identified at-risk.

Do you have an Open House so that I may bring my child to observe the school?

Our Open House is scheduled for April 14th from 6:00 p.m. to 7:00 p.m. You are welcome to come with your family and walk around the campus, visit classrooms, our library and computer lab.

When are classes assigned?

Mabel Paine classes are assigned during the summer months. Kindergarten classes are not completed until the Friday before school starts. As much as we would love to accommodate your schedules, we cannot make class assignments before that time due to last-minute enrollment and growth in the area.

When does school start?

We are on a traditional school calendar with school starting the first Tuesday after Labor Day. A calendar of the major holidays will be included with your registration packet. We also send out monthly calendars of special school events and important dates.

May I request a particular teacher for my child?

We do not take teacher requests. Our staff works diligently at trying to put together classes according to a variety of factors. Many times we need to look at the enrollment numbers and the size of classes and the dates of students entering and leaving a class to help determine where a new student will be placed.

When will my Kindergarten child be able to meet his/her teacher?

We have a Kindergarten Welcome every year, usually Thursday or Friday during the week before school begins in September. This is an informal time for you and your child to meet your child's teacher.

Do you have a GATE program?

Our district supports a GATE program. At the elementary level there are two schools designated as GATE schools: Woodsboro Elementary and Golden Elementary. Mabel Paine students qualifying for GATE and choosing to go to the magnet school, go to Golden Elementary. These two schools provide both regular education as well as GATE classes. Your child must be identified through testing to be placed in these programs.

A parent may elect to have a GATE-identified student remain at their home school. GATE-identified students are clustered in a classroom with staff that have been trained in providing differentiated instruction to meet the needs of all of the students. The instructional program provided for students at Mabel Paine includes a standards-based curriculum with enriched and challenging activities. Each school site has a GATE coordinator who works closely with the students and teachers to ensure that their academic and emotional needs are being met.

The process for GATE identification is in alignment with the state GATE Program Standards. These standards call for the use of both traditional (test scores) and nontraditional (portfolio, gifted student characteristics) instruments and procedures. The process begins in 3rd grade for identification and recommendations for placement in a GATE program in 4th grade. Placement procedures and guidelines are reviewed constantly. For further information, you may want to call the GATE office at the district @ 714 985-8675.

What Special Education Programs are provided?

Placement for Special Ed students are done through our district office: 714 985-8660. If your child has been in an RSP or SDC class or Speech class, please bring his/her current IEP and Assessments with you to enrollment.

Do you have a WEB site?

Yes! You may access it at www.mabelpaine.com.